

A BROWARD COUNTY DISTRICT ADVISORY COUNCIL SHALL BE ESTABLISHED.

AUTHORITY: The School Board of Broward County, Florida

Policy Adopted: 7/29/76;4/20/93;4/23/96

Policy Amended: 10/20/98; 12/12/00; 7/6/04

Add: A. Purpose

A. The District Advisory Council (DAC) shall foster and promote communication among School Advisory Forums, School Advisory Councils, Area Advisory Councils, the District Advisory Council, the Superintendent of Broward County Schools, and the Broward County School Board. The District Advisory Council shall act as a forum for Area Advisory Councils and others to propose recommendations and discuss issues that are germane to the District. The DAC shall bring before the School Board and the Superintendent of Schools information based on this intercommunication.

B. MEMBERSHIP

1) Each member of the District Advisory Committees is a public officer as defined in Sections 112.313(1) and 112.3143(1), Florida Statutes, and is subject to state ethics requirements and The Sunshine Law. Accordingly, each member of the District Advisory Committee is required to execute the school district’s Conflict of Interest form for School Board-Established Advisory Committees prior to serving on any advisory committee.

2) A finite and set number of advisory committee members must be specified in each School Board Established advisory committee’s establishing policy. This number of advisory committee members shall include all School Board-appointed representatives to the advisory committee and shall include all individuals entitled to vote at any meeting of the advisory committee.

a) The officers of the District Advisory Council: The Chair\*, Vice-Chair\*, Recording Secretary, Corresponding Secretary and Communication Chair 5

b) The Chair from each of the Area Advisory Councils; if the Chair is unable to serve as the District Advisory Council representative, membership is delegated to the next eligible elected officer and shall not be an employee\*. This position is considered elected to the DAC. 3

c) Teachers: One teacher from each area elected by the Area membership at-large from teacher nominations submitted by individual schools. 3

d) Students: The Student Advisor to the School Board (or his/her designee). The Broward County Association of Student Councils selects one student from each area. 4 1

e) Parents: One parent (with a student in the BCPS system) from each area elected by each Areas at large membership from parent nominations submitted by individual schools. 3

f) Three – ~~Six~~ parent representatives ~~two~~ one from an elementary school, one two

from a middle school and one two from a high school elected from each Area's at-large membership. Parent representatives must have a student in the level and the area they are representing. ~~18~~ 9

g) One citizen-at-large from each area elected by the Area's at-large membership. These representatives will not have any children enrolled in grades K-12 in the Broward County Public School System and shall not be an employee\* of the Broward County School District 3

h) One business representative from each area elected by the Area's at-large membership. These representatives shall not be an employee\* of the Broward County School District. 3

i) One facilities representative from each area elected from the Area's at-large membership. These representatives shall not be an employee\* of the Broward County School District. 3

j) One legislative representative from each area elected/appointed from the Area's at-large membership. These This representatives shall not be an employee\* of the Broward County School District. ~~3~~ 1

~~k) One Charter School Representative shall be elected from the North Central Area Advisory Council. This representative must have a student in the Charter School system.~~ ~~1~~ 0

l) Board Appointees: One lay citizen shall be appointed by each School Board Member (from said Board Member's district) during the Board's organizational meeting in November of each year. Newly elected or appointed School Board Members may appoint a representative during any part of a calendar year, provided that the appointment ends immediately prior to the appointment of the successive representative (per policy 1.7) School Board Members shall designate their appointments and/or reappointments to the District Advisory Committees for the upcoming school/fiscal year prior to June 30th of the prior school/fiscal year or as soon as possible thereafter. (per policy 1.7) 9

~~m) One City government representative appointed by League of Cities.~~ ~~1~~ 0

~~n) One representative appointed by Broward Alliance~~ ~~1~~ 0

~~o) m) One representative appointed by Workforce One CareerSource Broward~~ 1

~~p) n) Four school-based principals representing, respectively, elementary, middle, high schools, and centers appointed by their respective associations.~~ 4

~~q) One assistant principal appointed by the Broward Assistant Principals Association (BAPA).~~ ~~1~~ 0

~~r) One representative appointed by the president of the Educational Support & Management Assoc. of Broward Inc.~~ 1 0

s) o) One representative from Broward County Council Parent Teacher Association appointed by the Broward County Council PTA. 1

t) p) One representative appointed by the Broward Teachers' Union (BTU). 1

The Chair (or their designee) from each of the following councils:  
These positions are considered elected to DAC.

u) g) English Speakers of Other Languages (ESOL) 1

v) r) Exceptional Student Education (ESE) 1

w) s) Gifted Advisory Council 1

~~x) The immediate past District Advisory Council Chair will be an appointed member of the Council for a term of one year.~~ 1 0

y) t) One representative selected by Title I Parent Executive Advisory Council 1

z) u) One representative selected by the Urban League of Broward County 1

Total Membership 75 55

Non-voting positions:  
Superintendent's Liaison designated by the Superintendent of Schools.

\*Denotes the requirement – that these individuals shall not be an employee of the School Board of Broward County, Florida, per the criteria of that position in accordance with applicable School Board Policy; except for a person whose employment is as a temporary substitute teacher.

3. The officers of the District Advisory Council shall be elected annually at the final meeting of the school year, a quorum being present. Elected members shall serve a period of one (1) year and may be reelected annually. No officer shall serve more than three (3) consecutive terms in any one office. The officers are the Chair, Vice-Chair, Recording Secretary, Corresponding Secretary, and Communications Chair. The Chair and the Vice Chair shall not be an employee of the School Board of Broward County, Florida. At a minimum, each such advisory committee shall annually elect a Chair and Vice Chair. Neither of those offices may be held by an advisory committee appointee or member for more than two (2) consecutive years. After serving as its Chair for two years, an advisory committee appointee or member may not serve as an officer of that advisory committee for a period of at least two (2) years.

4. The District Advisory Council membership is to be presented to the Board within thirty (30) days of the actual election or appointment ~~except for Board appointments which shall be made on the third Tuesday after the first Monday in November of each year.~~ All members of the DAC shall be officially approved by the School Board of Broward County, Florida.

5. Term of Office for appointed members: Appointed District Advisory Council members shall be appointed for one (1) year and may be reappointed for additional terms. Term of membership is from July 1st to June 30th.

No term limits shall be imposed upon any individual's service as an appointee upon any School Board Established Advisory Committee.

6. If an appointee must resign from office during his/her term, then the position will be filled by the person/group who originally selected the affected person. The new appointee shall complete the original term of office.

### C. DUTIES

1. The District Advisory Council shall assist the School Board and the Superintendent of Schools in the identification and assessment of the needs of the Broward County school system.

2. The responsibility of the District Advisory Council will be advisory only. They will not conflict with any of the powers and duties reserved by law, policy, or administrative guidelines to the School Board or Superintendent of Broward County Public Schools.

3. The District Advisory Council shall promote and encourage parent and community involvement in the schools.

4. The District Advisory Council shall meet regularly once each month during the school year. School Board- Established Advisory Committees shall not conduct any meetings in July without receiving prior approval from the Superintendent, as public participation and staff support for committee meetings in July will be limited in availability.

~~5. Any member who misses three (3) consecutive meetings shall be removed from the Council. The individual/group that originally appointed/elected the affected member shall appoint/elect a replacement to the Board.~~ The appointment of any School Board- Established Advisory Committee appointee or member shall automatically conclude and a vacancy upon the advisory committee shall exist if that appointee or member is absent from three (3) consecutive meetings or is absent from a total of four (4) meetings of the District Advisory Committee during the school year of the appointment. The individual/group that originally appointed/elected the affected member shall appoint/elect a replacement to the Board.

6. District Advisory Council and its subordinate organizations, its officers and members are prohibited from using their titles and/or their positions to endorse, or give the impression of endorsing, candidates for public office.

7. The Chair of the District Advisory Council will meet annually with the Superintendent or her/his designee to collaborate on the goals and objectives for the school year. Each such advisory committee will finalize its goals and objectives for the school year by its second meeting of the school year. Subsequently, each advisory committee's goals and objectives will be provided to the School Board through the Superintendent.

8. Each member of the District Advisory Council is required to complete the school district's annual training program for School Board-Established Advisory Committees prior to the second meeting following their appointment to any advisory committee. The training will cover the following topics: ethics standards for public officers, The Sunshine Law, public records laws and Robert Rules of Order. This does not preclude members of the public from attending School Board-Established Advisory Committee meetings.

9. The School Board/District shall reply, in writing, within 60 days to all motions presented to them by DAC.

10. Each member will be directed to the policy and by-laws located on the website housing the information.

#### D. Quorum.

A majority of the number of members fixed by, or in the manner provided in, this policy shall constitute a quorum for the transaction of business; provided, however, that whenever, for any reason, a vacancy occurs in the membership, a quorum shall consist of a majority of the remaining members until the vacancy has been filled. A quorum shall not consist of less than thirty percent (30%) of the filled positions prescribed by this policy.

#### E. By Laws

Establish by-laws utilizing the established template and reviewed every two years.